



## Hipswell Church of England Primary School Remote Learning Policy and Guidelines



Our vision is to "Live generously and graciously towards others, the way God lives towards us" (Matthew 5:48). We nurture supportive relationships within our often-changing community. We aspire for our children to be resilient and to flourish - happily, confidently and with enthusiasm.

In September 2020, all our classes returned to full-time education following the Covid-19 closure in March. Although we hope that the majority of our children will now have an uninterrupted experience, there is the possibility that an individual child, a class bubble, or indeed the whole school, will need to move to remote learning for a period of time. We have therefore put in place a plan so that all children can continue with their education. This meets the expectations set out in the DfE guidance 'Remote Education Support' found [here](#).

### **Where will I access my child's remote learning?**

Remote learning will be shared with parents and pupils via the Seesaw online learning platform.

### **What happens if my individual child has a COVID related absence?**

The teacher will send daily work via seesaw. Pupils can also access the excellent resources listed in the table below.

### **What happens if a class bubble or whole school is closed?**

The teacher will upload to Seesaw a daily video clip in which the learning objectives are taught and activities are clearly explained. The clip will include some important and helpful teaching points. The video clip will be available for the parents and pupils to watch before 9am each day.

The teacher will monitor seesaw throughout the school day from 9:00am until 3:30pm and will be able to offer advice and further support online. The teacher will respond to messages from parents and pupils throughout the school day and, where appropriate, offer feedback on work completed. Parents and pupils are invited to upload photographs or video clips of their work.

### **What does the school ask of parents?**

- Please ensure you have downloaded Seesaw and your child can access the learning platform at home.
- Please ensure you set a good working routine for your child.
- Please ensure you find a work place for your child which is quiet and conducive to completing their tasks.
- Please ensure your child completes the set work. You are responsible for your child's attitude and behaviour

### What does the school ask of pupils?

- Please listen carefully to the video clip from your teacher.
- Please stick to your daily timetable and routine.
- Please work quietly and focus on completing the set task.
- Please make sure other devices and apps are switched off while you are completing your set work.
- Please complete the set work to the best of your ability.
- Please ask for help from an adult if you need to.
- Please upload photographs or videos of your work to Seesaw.

### What happens if we do not have access to technology?

You can access Seesaw on mobile phones, tablets and laptops. If, however, a parent finds that they need access to technology to support home learning, please contact the school office.

### Can the school send home paper copies of the set tasks?

Paper copies may be requested through liaison with the class teacher and can be collected from the school office.

### Which websites does the school recommend?

There are many links we would recommend to you. We have listed some links below.

These links can be used to support an individual pupil who has a COVID related absence.

These links can be used to supplement the daily set work in the event of a class bubble or whole school closure.

The daily timetable may include the following:

SUBJECT	WEB LINK	DETAIL
Maths	<a href="https://whiterosemaths.com/homelearning/">https://whiterosemaths.com/homelearning/</a>	Using White Rose maths, children will complete a session which includes a video and subsequent questions.
Reading	<a href="https://www.oxfordowl.co.uk/please-log-in">https://www.oxfordowl.co.uk/please-log-in</a>	Children are to read from their own reading book or download and read a free e-book from Oxford Owls.
Curriculum subjects	<a href="https://www.bbc.co.uk/bitesize/this-terms-topics">https://www.bbc.co.uk/bitesize/this-terms-topics</a> <a href="https://classroom.thenational.academy/">https://classroom.thenational.academy/</a>	BBC Bitesize and the Oak Academy contain a range of different subjects.

### **BBC Bitesize**

[Bitesize Daily](#) has been developed by the BBC to provide new lessons every weekday for pupils from Year 1 to Year 10. Created in collaboration with teachers and educational experts, its videos and interactive activities cover core subjects and other topics on the school curriculum.

### **Oak National Academy**

The 'teaching content' will be provided to children through age appropriate video content on the DfE published list of educational resources site; from [Oak National Academy](#). In their 'classroom' each lesson is an hour-long. They're delivered by a practising teacher, with a pre-recorded video as well as quizzes, worksheets and creative activities. It's all easy to use, there's no login or password, and you can access the lessons on any device; pupils only need materials they can find at home.

### **Contact with pupils/parents**

Parents are able to contact the school via telephone and the school email address. Parents are able to contact the class teacher via seesaw.

### **What happens if the class teacher is ill?**

The school will organise cover as soon as possible and will aim to ensure remote learning is not disrupted. Parents and pupils may also use the suggested list of sites in the table above.

### **Safeguarding**

Please refer to Child Protection and Safeguarding Policy.

### **Data protection**

When accessing personal data, all staff members will: only use their official school email account and connect to the school network and Management Information System using their school laptop only. Staff members are unlikely to need to collect and/or share personal data. However, if it does become necessary, staff are reminded to collect and/or share as little personal data as possible online. All data collection will be compliant with GDPR guidelines.

### **Keeping devices secure**

All staff will take appropriate steps to ensure their devices remain secure. Computers should be locked if left inactive for a period of time. Operating systems must be up to date - always install the latest updates.

### **Monitoring arrangements**

This policy will be reviewed by the Leadership Team as and when updates to remote learning are provided by the government.

### Links with other policies

This policy is linked to our:

- Safeguarding and Child protection policy
- Data protection policy and privacy notices
- ICT and internet acceptable use policy
- Online safety policy

The teacher responsible for leading Remote Learning	Miss Ewbank
Agreed Date	September 2021
Review Date	September 2023

The school follows General Data Protection Regulations.