

# THE GOVERNANCE ANNUAL

## STATEMENT

### 2018/2019



HIPSWELL CHURCH OF ENGLAND PRIMARY SCHOOL  
CATTERICK GARRISON  
NORTH YORKSHIRE  
DL9 4BB  
01748832513

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of Hipswell Church of England Primary School Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction**
- 2. Holding the Headteacher to account for the educational performance of the school and its pupils**
- 3. Overseeing the financial performance of the school and making sure best value is considered at all times**

### **Governance arrangements**

The governing Body of Hipswell Church of England Primary School was reconstituted in 2015 and is now made up of:

**Headteacher**  
**1 Local Authority Governor**  
**3 Co-opted Governors**  
**1 Staff Governor**  
**2 Foundation Governors**  
**2 Parent Governors**

The Governing Body for Hipswell School is made up of a strong group of experienced leaders from education, business, army, health and safety and from the Diocese. Two members are former Headteachers.

The Governors fulfil their statutory and legal requirements and they monitor and evaluate the School Improvement Plan and the standards of the school. They are responsible for the strategic planning and direction of the school. They are responsible for the school budget and financial planning.

The Governing Body of Hipswell Church of England School has a programme of meetings throughout the school year, and a committee structure that focuses on specific areas of governance.

#### **The committees are:**

- **Resources Committee**
- **School Improvement Committee.**

**Each member of the Governing Body also has a specific responsibility linked to an aspect or curriculum area.**

#### **Attendance record of governors**

A record is kept by the clerk to the governing body, of the attendance of Governors at meetings. Details of attendance can be found on page 8.

Meetings need to be 'quorate' to ensure that decisions can be made.

## The Governors' of Hipswell Church of England Primary School Annual Report to Parents for 2018-2019

Dear Parents,

As chair of the Governing Body of Hipswell Church of England Primary School, I would like to take this opportunity to inform you of recent guidance from The Department of Education. It recommends that all Governing Bodies should make an annual statement to parents.

We believe this is a welcome initiative that gives us an opportunity to report on our judgements regarding the progress and achievements of the school and its children. In light of this, we hope the following information is helpful to you all.

### Constitution of the Governing Body

Tad Zaranko (Chair of Governors), David Fishburn (Vice Chair, Co-opted Governor), Jon Sykes (Headteacher), Carolyn Ewbank (Deputy Headteacher, Staff Governor) Sue Broomhead (Local Authority), Ruth Hampson (Parent Governor),

The Reverend Andrew Cromarty (Foundation Governor), Peter Kane (Foundation Governor), Martyn Gulliver (Co-opted Governor), Sarah Brotherton (Parent Governor) Barbara Dornan (Clerk to the Governing Body)

In April, 2016, Hipswell Church of England Primary School was inspected by the National Society Statutory Inspection of Anglican and Methodist Schools and the inspector judged Hipswell School to be **OUTSTANDING**.

We are extremely proud of our school and the progress it has made during 2018-2019. In March 2018, the OFSTED inspection judged the school to be "**GOOD**" and we have worked closely with the Headteacher and staff to ensure we continue to improve. This is a wonderful achievement and I am very grateful to the hard work of all the staff, children and Governors in achieving such an improved outcome. This is now the third time the school has been judged to be good and the bar has been raised each time.

The school has enjoyed a successful year. As a school with 57.29% of pupils from a service background we continually welcome and say "good bye" to lots of children and families. In September, to welcome lots of new starters and we will continue to ensure that new children settle in quickly and continue to do well.

The Governors' leadership action plan with clear success criteria is closely linked to the overall School Improvement Plan. This has been regularly monitored and discussed with the local authority's School Improvement Adviser (SIA) and shared with the Governing Body.

We have worked hard to achieve the aims of the school priorities with good results. Standards in Reading, Phonics, Spelling, Punctuation and Grammar, Writing and Maths are, in general, in line with national averages and standards in the Early Years are good.

We monitor the progress and attainment of all children rigorously. The Headteacher and his staff are asked to report termly on the progress of groups and individuals by the Governing Body. Discussion on strategies for improving progress is continuous and individual children are monitored, discussed, and if necessary, interventions applied.

To widen opportunities for our staff to receive ongoing professional development the Governing Body has agreed to continue to work with the Swaledale Alliance. The Alliance is a partnership of sixty one schools that work collaboratively. It offers bespoke training and continued professional development to all members.

The Governing Body monitors the school closely through the Headteacher's termly reports, leadership meetings and monitoring visits. Each member of the Governing Body is linked to a key aspect or subject.

The regulation from the Department of Education has asked schools to reflect on how children are given opportunities to understand and develop "British Values" and to celebrate the culture of what being "British" means to them. Every year each class votes for two class members to represent their views on the School Council.

Regular policy reviews are planned with regard to the Governing Body's statutory obligations and curriculum development policy reviews are undertaken on a scheduled plan.

In addition, with the help of the local authority's Financial Management Service for schools, we manage and monitor the school budget. This has been well managed and, as a result, we have been able to maintain a good level of staffing and resources in school.

The successes of the 2018-2019 are of course primarily due to the work and enthusiasm given by our excellent and professional teachers and staff.

Through their daily planning, teachers initiate and deliver a wide, stimulating and interesting balanced curriculum; the children enjoy the challenges presented and are active and eager learners. As a Governing Body we want all the children, regardless of ability, to be successful. It has been the ambition of the governing body to facilitate, through challenging and supporting staff, to improve each child's educational journey. We confidently believe that this is being achieved.

At Hipswell Church of England Primary School this team approach involves not only children, parents and staff; but also the wider community. We value everyone's help and participation in school life and in their children's education. In a similar way, by working together in a positive and enthusiastic manner, the Governing Body strives to support the leadership and management of the school.

In conclusion, I trust that this review of the governance of the school has been informative and helpful.

Yours sincerely,  
Tad Zaranko (Chair of Governors)

## **STRATEGIC IMPROVEMENT PLAN 2019-2020**

The Governing Body has worked closely with the Headteacher to create the School Improvement Plan 2019-2020, using all available information such as performance data and the school's own monitoring and self-evaluation analysis. The members of the Governing Body have specific responsibilities linked to the monitoring and evaluation of the actions linked to the priorities.

The School Improvement Committee of the Governing Body will frequently monitor and evaluate the School Improvement Plan. The Chair of the Governing Body will meet regularly with the Headteacher to ensure the agreed actions are having significant impact on the agreed priorities for 2019-2020.

### **STRATEGIC PRIORITIES**

#### **Quality of Education**

#### **1. To further develop the Hipswell Curriculum, including EYFS:**

- Focusing on intent, implementation and impact
  - Ensuring full coverage of the National Curriculum
  - Development of age related skills in the Foundation Subjects and Science to ensure progression across year groups
  - Promoting learning which is engaging, memorable and purposeful
- effective implementation of the new North Yorkshire RE syllabus

#### **Effectiveness of Leadership**

#### **2. To develop subject leadership in order to enhance teaching and learning.**

#### **Quality of Education**

#### **3. To fully embed the metacognitive approach in Mathematics in all year groups. To extend this approach to the teaching of English.**

#### **Quality of Education**

#### **4. To further develop introduced strategies to improve pupils' reading skills, thereby raising pupil outcomes in the reading assessments at the end of the Year 2 and 6.**

| <b>Behaviour and Attitudes</b>   |
|--|
| <p><b>5. To further enhance the behaviour and attitudes of pupils at Hipswell School:</b></p> <ul style="list-style-type: none"> <li>• Consistent high expectations form excellent role models.</li> <li>• Successful implementation of agreed policies</li> <li>• Relaunch of Hipswell Warrior teams to reward positive behaviour.</li> <li>• Emphasis on resilience through the metacognitive approach.</li> </ul> |
| <b>Personal Development</b>  |
| <p><b>6. To further enhance the personal development of pupils at Hipswell School:</b></p> <ul style="list-style-type: none"> <li>• Further development of the curriculum for PHSE, SMSC, E-safety, SRE and RE.</li> <li>• British and Christian values embedded throughout the curriculum.</li> </ul>   |

| <b>Governors 2017/2018</b>   | <b>Category</b> | <b>Term of Office expiry</b> |
|------------------------------|-----------------|------------------------------|
| Mr. Tad Zaranko              | Co-opted        | 31/08/2020                   |
| Mrs. Sarah Brotherton        | Parent          | 31/08/2021                   |
| Mr. Martyn Gulliver          | Co-opted        | 31/08/2021                   |
| Mrs. Ruth Hampson            | Parent          | 31/08/2019                   |
| Mr. David Fishburn           | Co-opted        | 31/08/2019                   |
| Mrs Susan Broomhead          | LA              | 31/08/2020                   |
| The Reverend Andrew Cromarty | Foundation      | Established                  |
| Mr. Peter Kane               | Foundation      | Established                  |
| Miss. Carolyn Ewbank         | Staff           | 31/08/2020                   |
| Mrs. Barbara Dornan          | Clerk           |                              |
| Mr. Jon Sykes                | Headteacher     | Established                  |

## Attendance 2018/2019

| Name                     | Representation         | Area of responsibility   | Committees  | Date of Appointment | Term of office | Business precuniary interests | Attendance record from September 2015 | Governors Relationships | Governor at another Establishment |
|--------------------------|------------------------|--|---|---------------------|----------------|-------------------------------|---------------------------------------|-------------------------|-----------------------------------|
| Mr Tadeusz Zaranko       | Co-opted Chair         | SEND Outcomes<br>Vulnerable Learners<br>Inclusion  | Headteacher's Appraisal<br>Staffing/Finance<br>Health & Safety          | 15/07/2015          | 4 years        |                               | 12 out of 12                          |                         | N/A                               |
| Mrs Sarah Brotherton     | Parent                 | Science<br>Diversity<br>Behaviour  | Staffing/Finance<br>Health & Safety                                     | 15/07/2017          | 4 years        | Self employed                 | 10 out of 12                          | Mother of pupils        | N/A                               |
| Mr Martyn Gulliver       | Co-opted               | Computing  | Staffing/Finance<br>Health & Safety                                     | 06/11/2017          | 4 years        |                               | 9 out of 12                           | Father of pupil         | N/A                               |
| Mrs Ruth Hampson         | Parent Governor        | Maths<br>Pupil Premium<br>Early Years  | Curriculum<br>School Improvement  | 15/07/2015          | 4 years        |                               | 10 out of 12                          | Mother to pupils        | N/A                               |
| Reverend Andrew Cromarty | Foundation<br>Exoficio | SIAMS<br>(Statutory Inspection of Anglican and Methodist Schools)<br>Religious Education<br>Christian Values |   | 15/07/2015          |                |                               | 7 out of 7                            | N/A                     | N/A                               |
| Mr Peter Kane            | Foundation             | Safeguarding<br>Health & Safety<br>History, Geography  | Health & Safety   | 15/07/2015          |                |                               | 7 out of 9                            | N/A                     | N/A                               |
| Mr David Fishburn        | Co-opted<br>Vice Chair | Appraisal<br>and Leadership<br>PE  | Curriculum<br>Staffing/Finance<br>School Improvement                    | 15/07/2015          | 4 years        |                               | 9 out of 12                           | N/A                     | Leeming Londonderry Primary       |
| Mrs Sue Broomhead        | LA                     | SEND<br>Curriculum   | Curriculum<br>School Improvement<br>Staffing/Finance                    | 15/07/2015          | 4 years        |                               | 8 out of 12                           | N/A                     | N/A                               |
| Mr Jon Sykes             | Headteacher            | Headteacher  | Curriculum<br>School Improvement<br>Health & Safety<br>Staffing/Finance | 01/09/2004          |                |                               | 11 out of 12                          | N/A                     | N/A                               |
| Mrs Barbara Dornan       | Clerk<br>to Governors  |  | Curriculum<br>School Improvement<br>Health & Safety<br>Staffing/Finance |                     |                |                               | 11 out of 12                          | N/A                     | N/A                               |