

Hipswell Church of England Primary School



Headteacher: Mr J Sykes Deputy Headteacher: Miss C Ewbank

Hipswell Village, Catterick Garrison, North Yorkshire, DL9 4BB,

Phone: 01748 832513 Fax: 01748 835415

admin@hipswell.n-yorks.sch.uk, www.hipswell.n-yorks.sch.uk

Monday 13th July, 2020.

Dear Parents and Carers

Thank you for your patience and understanding during this difficult and challenging time.

As you know, the government has directed schools to re-open to all year groups after the summer holidays.

We have worked hard to plan for the safe re-opening of the school from Tuesday 8th September, 2020. We have followed the guidance from the government with support from the Local Authority. We understand that the plan may change due to external factors such as an increase in the R level. **We know that school provision will still be a very different experience to the one pupils are used to.**

Our priority is to keep everyone as safe as possible.

How will the school provision be organised from 8th September?

Pupils will be organised into their new class and form their own "bubble".

The group of children will remain in their designated room. They will have no contact with other groups of children. Start times, break times, lunch times and home times will be staggered to avoid interaction between pupils and adults.

Where possible, pupils will sit in rows, facing the front of the class.

Adults are allowed to move between bubbles of children but this movement will be kept to a minimum.

All adults and pupils will wash their hands at the start and end of the school day, break times, lunch time and at the end of an activity. Some younger pupils will be supervised as they wash their hands.

Each group of children will use the same designated toilet facility which will be disinfected frequently.

The range of equipment in each classroom has been reduced. Equipment will be cleaned frequently and resources will not be shared by different groups of pupils unless it has been disinfected thoroughly. Soft toys and other toys which are difficult to clean have been removed from each setting.

Each group of children will use the outdoor equipment they are provided with. Fixed climbing equipment will be used on a weekly rota.

Older pupils will be seated at the same table in their designated classroom throughout the day.

Younger pupils will have some movement in their designated classroom, but, at times such as lunch time and when they are completing formal work, they will be expected to sit at their usual place at their table. The government concede that it is a real challenge for younger children to follow the 1 metre plus social distancing measures from their friends and teachers.

What time does the school day start and end for my child?

Mrs Regan's Year 6 class

The school day will start at **9:00am and finish at 3:05pm.**

Please meet the member of staff at the main school (car park) gate.

Miss Ewbank's Year 5 class

The school day will start at **9:10am and finish at 3:10pm.**

Please meet the member of staff at the main school (car park) gate.

Miss Clark's Year 4 class (Miss Clark was formerly known as Mrs Suffell)

The school day will start at **9:10am and finish at 3:15pm.**

Please meet the member of staff at the school gate by the playground.

Mrs Gallagher's Year 3 class

The school day will start at **9:00am and finish at 3:05pm.**

Please meet the member of staff at the school gate by the playground.

Mrs Waller's and Mrs Walker's Year 2 class

The school day will start at **9:05am and finish at 3:10pm.**

Please meet the member of staff at the school gate by the playground.

Mrs Flouri's Year 1 class

The school day will start at **9:15am and finish at 3:20pm.**

Please meet the member of staff at the school gate by the playground.

Mrs Price's Reception Class

The school day will start at **9:15am and finish at 3:15pm.**

Please meet the member of staff at the main school (car park) gate.

To ensure a smooth transition to school for the pupils joining the reception class, we have put together a carefully planned transition programme. The letter for the parents of the reception pupils provides more information about the programme which builds up to welcoming all the reception pupils on Monday 28th September at 9:15am until 3:15pm.

Does my child have to attend school? Attendance from September is compulsory.

Will there be room to park my car?

We would like to encourage parents and pupils to walk to school. Parents could always park at the top of the snicket and use the path to the school. The Hipswell Parish Council have asked me to politely remind parents to park safely in Hipswell and avoid parking on the village green. As part of the procedures to ensure the safe re-opening of Risedale Sports and Community College, there will be no vehicle access between 8:10am and 8:50am and between 2:30pm and 3pm. We have organised our staggered start and finish times in conjunction with the arrangements at Risedale Sports and Community College.

What happens if I have to drive to school?

Parents of older pupils from Year 3 up to Year 6, may be able to "Drop and Drive". Simply drive your car into the zone in front of the main gates at Hipswell School and ask your child to quickly get out of the car to wait at the appropriate school gate then carefully drive away.

Parents of younger pupils can park in the designated car parking bays at Risedale and walk with their child to the appropriate school gate. Please be respectful to other drivers and all members of staff from both Risedale and Hipswell. Please remember we are all trying to keep your children safe.

What will happen about school lunches?

School lunches will be available to all pupils. Lunches must be ordered for a three-week period in advance and no later than 12pm on the Thursday before the three-week block.

Please e-mail admin@hipswell.n-yorks.sch.uk to place your order and add **LUNCH ORDER** in the subject bar.

Please place your orders for the first three weeks of next term between now and the 4th September, 2020.

Pupils in Reception, Year 1 and Year 2 can order a universal free school meal.

Pupils who are entitled to a Free School Meal can order a free school meal.

Pupils can order a hot meal and pay via Parent Pay. The cost of a school lunch has increased slightly to £2.60 per day and £13.00 per week. We are no longer able to accept cash payments.

Pupils can bring their own packed lunch to school.

Year 3,4,5 and 6 pupils will eat their lunches in their designated classrooms.

Reception, Year 1 and Year 2 pupils will eat their lunches in the school hall in their own year group bubble at staggered times.

Please note that the government are providing Free School Meal vouchers for eligible pupils during the summer holiday and the school has already placed these orders.

Will there be a Breakfast Club?

The Breakfast Club will reopen on September 8th from 8am until the beginning of the child's school day. Please bring your child to the hall doors and the member of staff will ask the child to come into the building and go wash their hands. The children will sit at a designated year group table in a designated area of the hall to reduce interaction and cross contamination in accordance with the government guidance which allows for some limited mixing into wider groups for wrap-around care. The pupils must remain at their table to complete their activities and have their breakfast. If a pupil is unable to follow this direction, then they will not be allowed to attend. Please note there will be no access to the campus by car between 8:10am and 8:50am. If you arrive before 8:10am by car, please park in a designated bay and bring your child to the Hipswell hall door.

The cost of Breakfast is £3 per day. Payments must be paid on the day via Parent Pay. We are no longer able to accept cash payments. If your account is in arrears by £15, your child will not be allowed to attend. I would be grateful if everyone respects this rule to avoid wasting valuable office time and being refused entry to the facility.

Please book a place for your child before 3pm on the previous day. If possible, please make block, long term bookings.

Please e-mail admin@hipswell.n-yorks.sch.uk to book a place and add **BREAKFAST CLUB ORDER** in the subject bar or simply inform the staff at the Breakfast Club

What will the pupils be expected to wear?

All pupils are expected to wear their full uniform as normal with training shoes. Following the government advice, pupils should not wear masks. They should only bring their coat, packed lunch, full named water bottle and snack to school. Pupils are allowed to bring a **SMALL** bag to school. Pupils are not allowed to bring a large bag to school. I would be very grateful if everyone respects this request. Pupils are not allowed to bring anything else to school. Pupils should not bring their PE kit to school.

Will the children bring reading books home?

We will send reading books home and the reading books will be changed every Friday. Returned books will be cleaned on Friday ready to be used by a different child for the following week. We would still like you to write down in your child's reading diary when your child has read at home as part of our Reading Challenge activity where pupils receive a prize after reading at home on 10 different days. During the week, reading books can be re-read in order to develop reading and comprehension skills and should still be brought to school every day.

What will the curriculum look like?

Our aim is to help the children to quickly settle back into school routines in a caring and supportive way so that they can then make good academic progress and catch up with their school work. We aim to return to a full curriculum as soon as possible with a strong focus on the development of reading, writing, phonics, language and mathematical skills.

Will pupils assemble together for acts of collective worship and break times?

There will be no gatherings of large groups of children. Children must stay in their designated year group bubble. Acts of collective worship will take place in their designated classrooms and the pupils will not mix with pupils from other year groups.

Are parents allowed on school premises?

Parents are not allowed on the school premises. If you would like to talk to a member of staff, please e-mail or telephone the school. In an emergency, an adult may need to speak to Mrs Dornan or Mrs Downes in the school office. Please adhere to the 2 metre social distancing measure while waiting outside for your turn and speak to the member of staff through the glass panel.

What happens when a child or member of staff becomes unwell?

If a pupil becomes ill, we will contact you in the normal way. If a child shows symptoms of Covid-19, then we will isolate them in a sick bay. In this situation, a member of staff may not be able to socially distance themselves from the child and will have to wear PPE. The parent or carer should then take their sick child to be tested for Covid-19. If the result is positive, please inform the school. The school will then receive advice from the local health protection team who will guide us through the actions we need to take.

- If a child or adult develops symptoms, they should be sent home.
- They should be tested. Other members of the household should self-isolate.
- If the test is positive the pupil remains at home for 7 days. Other members continue to self-isolate.
- If negative, but the symptoms are still evident, the pupil continues to isolate for 14 days.
- If negative and there are no symptoms, the adult or pupil can return to school. Other members of the household can stop self-isolating.

What happens when a child needs intimate care?

For pupils who may need intimate care, we may also need to wear PPE, masks or visors to avoid the spreading of the virus. On some occasions, I am sure you will understand that we may have to ask you to collect your child to provide the appropriate treatment.

What should I do if my child or member of the household has been classed as clinically extremely vulnerable or clinically vulnerable?

The guidance states that "We know much more about coronavirus and so in future there will be far fewer children and young people advised to shield whenever community transmission rates are high. Therefore, the majority of pupils will be able to return to school."

If a pupil lives in a household with someone who is clinically extremely vulnerable, they are expected to attend school.

Please contact your medical consultant or the school if you require further advice and clarification.

Will all the scheduled autumn term events be taking place?

There will be no extra-curricular activities, swimming lessons or educational visits for the autumn term.

How will the school be cleaned?

Throughout the day, equipment and areas used by pupils and adults will be cleaned thoroughly. At the end of each school day, the school will be cleaned and disinfected by the LA cleaning company.

Each designated classroom will have their own supply of tissues, gloves, masks, aprons, visors, kitchen roll, bin-liners, spray disinfectant and soap dispensers.

We have been asked by the Government and the LA to ask parents:

- To walk or cycle to school where this is possible.
- To avoid bringing other members of their family to school, including, where possible, siblings who are not attending school.
- To remind their children of the 1 metre plus social distancing measure while in school.
- To remind their children of the importance of washing hands frequently and thoroughly and using a tissue to "catch it, bin it and wash your hands."

I know that is a worrying and anxious time for everyone. Thank you for your patience and support. If you have any concerns, please contact the school or message your child's class teacher on Seesaw.

I feel confident that we can continue to work in partnership with each other and successfully overcome the further challenges that lie ahead so that we can safely welcome everyone back to Hipswell School.

Yours sincerely

Mr J. Sykes

Autumn Term 2020 School Menu

	Week 1 Served w/c 7 th & 28 th Sept, 19 Oct, 16 th Nov, 7 th Dec	Week 2 Served w/c 14 th Sept, 5 th Oct, 2 nd & 23 rd Nov, 14 th Dec	Week 3 Served w/c 21 st Sept, 12 th Oct, 9 th & 30 th Nov,
M O N D A Y	Sausage in a Homemade Bun with Tomato ketchup Diced Potatoes Peas & Coleslaw **** Pineapple Upside Down Pudding & Custard	Cheese & Tomato Pizza Diced Potatoes Coleslaw & Mixed Salad 50/50 Bread ***** Summer Fruit Crumble & Custard	Beef Burger in a Homemade Bun with Chipped Potatoes Green Beans & Sweetcorn Pumpkin Seed Bread **** Lime & Courgette Cake
T U E S	Pasta Bolognaise Green Salad & Grated Carrot Garlic Bread ***** Chocolate Mandarin Muffin	Chicken & Vegetable Pie & Gravy New Potatoes Beans & Sweetcorn Sliced Wholemeal Bread ***** Banana & Custard	Chicken Fajitas & Vegetable Rice Broccoli & Carrots Naan Bread ***** Sweet Pizza with Ice Cream
W E D	Roast Chicken with Sage & Onion Stuffing & Gravy New Potatoes Medley of Vegetables 50/50 Bread ***** Oat Cookie & 1/4 Apple	Meatballs in Tomato Sauce with Pasta Spirals Carrots & Green Beans Cheese & Onion Flatbread ***** Fruity Paris Sandwich & Custard	Minced Beef and Dumplings Creamed Mashed Potato Carrots & Peas Sliced Wholemeal Bread **** Chocolate Crunch
T H U R S	Mexican Beef Tortilla Boats with Vegetable Rise Broccoli & Carrots Pitta Bread ***** Fruit Jelly and Ice Cream	Chicken Korma & Rice Medley of Vegetables Naan Bread ***** Chocolate Muesli Krispie	Roast Pork Loin with Homemade Apple Sauce & Gravy Roast Potatoes Ratatouille & Sweetcorn HM White Bread Cheese & Crackers
F R I D A Y	Battered Fish Chipped Potatoes Peas & Sweetcorn HM Wholemeal Bread **** Cheese & Crackers	Fish Fingers with Tomato Ketchup Chips Vegetable Sticks Crusty With Bread ***** Cheese & Crackers with 1/4 Apple	Battered Salmon Fishcake in Homemade Bun Potato Wedges Peas & Tomato Salad 50/50 Bread ***** Fresh Fruit Salad with Cream or Fruit Yoghurt

What time does the school day start and end for my child?

Mrs Regan's Year 6 class

The school day will start at **9:00am and finish at 3:05pm.**

Please meet the member of staff at the main school (car park) gate.

Miss Ewbank's Year 5 class

The school day will start at **9:10am and finish at 3:10pm.**

Please meet the member of staff at the main school (car park) gate.

Miss Clark's Year 4 class (Miss Clark was formerly known as Mrs Suffell)

The school day will start at **9:10am and finish at 3:15pm.**

Please meet the member of staff at the school gate by the playground.

Mrs Gallagher's Year 3 class

The school day will start at **9:00am and finish at 3:05pm.**

Please meet the member of staff at the school gate by the playground.

Mrs Waller's and Mrs Walker's Year 2 class

The school day will start at **9:05am and finish at 3:10pm.**

Please meet the member of staff at the school gate by the playground.

Mrs Flouri's Year 1 class

The school day will start at **9:15am and finish at 3:20pm.**

Please meet the member of staff at the school gate by the playground.

Mrs Price's Reception Class

The school day will start at **9:15am and finish at 3:15pm.**

Please meet the member of staff at the main school (car park) gate.

To ensure a smooth transition to school for the pupils joining the reception class, we have put together a carefully planned transition programme. The letter for the parents of the reception pupils provides more information about the programme which builds up to welcoming all the reception pupils on Monday 28th September at 9:15am until 3:15pm.